



**Capturing Kids' Minds**  
Building Brainpower

## MOBILE DEVICE USAGE POLICY

All Out of School Hours Care services have an obligation under the 'My Time, Our Place' framework to provide a safe environment in which school age children are able to engage in a range of play activities and join in a variety of cultural, artistic and leisure experiences. Such experiences allow children to interact with friends, practice social skills and solve problems.

The use of mobile phones in primary schools has recently been a subject of much debate and educational review- for example: Centre of Education Statistics and Evaluation (CESE) and Review into the non-education use of mobile devices NSW- report (2018). There is a growing conversation raised by teachers, parents, educators and the media about the effect of non-educational uses of mobile digital devices on student learning and social interaction including cyberbullying, exposure to harmful material and mental and physical health. The research and review have led education ministers from NSW, Victoria, Western Australia, Tasmania and South Australia to introduce bans for the use of mobile devices in public primary schools.

We acknowledge the shared responsibility of supporting school policy and respect the collaborative partnerships we have formed with our feeder primary schools and families. Our Out of School Hours Care (OSHC) Service will implement a mobile phone policy from August 2021

*Educational jurisdictions in Queensland, Northern Territory and the ACT have not announced plans to ban the use of mobile devices.*

### NATIONAL QUALITY STANDARD (NQS)

QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY		
2.2	Safety	Each child is protected.
2.2.1	Supervision	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.

QUALITY AREA 5: RELATIONSHIPS WITH CHILDREN		
5.1	Relationships between educators and children	Respectful and equitable relationships are maintained with each child.
5.1.2	Dignity and rights of the child	The dignity and rights of every child are maintained.

EDUCATION AND CARE SERVICES NATIONAL REGULATIONS	
84	Awareness of child protection law
155	Interactions with children

**RELATED POLICIES**

Behaviour Guidance Bullying Policy Children’s Belongings Policy Child Protection Policy Child Safe Environment Policy Cyber Safety Policy	Interactions with Children, Family and Staff Policy Orientation of Families Policy Privacy and Confidentiality Policy Photograph Policy
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**PURPOSE**

To ensure compliance with the National Quality Standard and National Regulations we aim to provide an environment that is safe for all students at all times. The outcomes of the ‘*My Time, Our Place*’ Framework are reflected in our policy to ensure the OSHC environment is supporting children’s emotional wellbeing, physical safety and cyber safety.

**SCOPE**

This policy applies to children, families, staff, and management of the Out of School Hours Service.

**IMPLEMENTATION**

We understand and accept that parents often provide a mobile device for their child/ren to provide personal security and safety whilst they travel to and from school. Additionally, some schools have a Bring Your Own Device (BYOD) policy to provide opportunities for students to engage in the curriculum and therefore students *may* have a mobile device with them when they attend OSHC.

However, within our Service, mobile devices are **not** permitted to be utilised as we provide a balance of activities for students where a mobile device is not required. Some children with a disability or health condition, may rely on the use of a mobile device for support needs will be exempt from this restriction. Exemptions must be made to Management or the Approved Provider and clearly documented in the child's enrolment record.

Should students require internet access to complete homework assignments whilst attending Out of School Hours Care they will be able to access computers and other technological devices within our Service.

### MANAGEMENT/NOMINATED SUPERVISOR/EDUCATORS WILL ENSURE:

- children, families and carers attending Out of School Hours Care (OSHC) adhere to the policy
- any external communication is supervised and made using the OSHC registered phone
- parents/carers can access the OSHC phone number to make contact if required
- children do not use their mobile device whilst attending OSHC, including attending excursions and/or incursions
- the OSHC takes no responsibility for mobile devices that are brought to the Service (this includes if mobile device is lost or is damaged).
- all mobile devices must be clearly labelled with the child's name
- consultation will be made with management and parents of a child who requires access to a mobile phone due to their disability or medical condition.

### Storage of mobile devices

If a child must bring a mobile device to OSHC for any reason, it will be stored in one of the ways listed below:

- stored in a locked cupboard within the Service and collected by parents/carers at the end of the day
- turned off and stored in the child's school bag.

### CONSEQUENCES

In the event of a child using their mobile device without permission, the child will be directed to place the device in a locked cupboard for the remainder of the session and returned to the parent/carer at the end of the day.

Should the child be accessing inappropriate content or using the camera on the device without permission, written notification will be provided to parents advising them of the incident. The letter may

also outline future restrictions to be imposed on the student’s eligibility to have their mobile phone at the Out of School Hours Service at any time.

Any intentional misuse of a mobile phone for the purpose of online bullying or image-based abuse will be investigated and reported to relevant child protection authorities such as the Office of the [eSafety Commissioner](#).

**Educational jurisdictions Policy Information**

**New South Wales**

<https://education.nsw.gov.au/about-us/strategies-and-reports/our-reports-and-reviews/mobile-devices-in-schools>

**eSafety Commissioner**

<https://www.esafety.gov.au/report/cyberbullying>

**SOURCE**

Australian Children’s Education & Care Quality Authority. (2014).  
 Australian Government: Department of Education, Skills and Employment. (2011). *My Time Our Place: Framework for School Age Care in Australia*.  
 Australian Government eSafety Commissioner  
 Centre of Education Statistics and Evaluation (2018) *Impact of mobile digital devices in schools*  
 Childhood Australia Code of Ethics. (2016).  
 Education and Care Services National Law Act 2010. (Amended 2018).  
[Education and Care Services National Regulations](#). (2011).  
 Guide to the Education and Care Services National Law and the Education and Care Services National Regulations. (2017).  
 NSW Department of Education *Review into the non-education use of mobile devices in NSW*. (2018).  
 Revised National Quality Standard. (2018).  
 Victorian Department of Education. (2019).

**REVIEW**

<b>POLICY REVIEWED BY:</b>	Tracey Ryan	Director	August 2021
<b>POLICY REVIEWED</b>	JULY 2021	<b>NEXT REVIEW DATE</b>	JULY 2022
<b>MODIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Minor edits</li> <li>• inclusion of South Australia mobile phone bans in schools</li> <li>• sources checked for currency</li> </ul>		

POLICY REVIEWED	PREVIOUS MODIFICATIONS	NEXT REVIEW DATE
JULY 2020	<ul style="list-style-type: none"><li>• updated regulations</li><li>• additional related policies</li><li>• additional States banning mobile phones in primary schools added</li><li>• Policies related in individual educational jurisdictions added</li><li>• exemptions to use of mobile phone added</li></ul>	JULY 2021
JULY 2019	New policy created for OSHC services	JULY 2020